

	<h2><u>Program Director</u></h2>	<p>21+</p>
	<p>Camp Admin</p>	
<p>Reports to: Camp Director</p>		
<p>Objective: To direct the operation of the camp's program areas, giving guidance and leadership to the entire program staff. To coordinate camp-wide activities and ceremonies. To give leadership to area directors and to guide them to successful presentation of the Scouts BSA and Cub Scouts programs, meeting the aims of the programs, using the appropriate methods.</p>		
<p>Requirements for hire: Must be in compliance with the Boy Scouts of America's National Camp Accreditation Program Standard SQ-403 or is otherwise able to become compliant with requirements before the start of the summer camp season.</p> <ul style="list-style-type: none"> - Must have a valid certificate of training from the Resident Camp Program Director of National Camping School. - Must have completed Camp Director Understanding and Preventing Youth-on-Youth Abuse training. <p>Must be in good standing with the Boy Scouts of America, Conquistador Council, and Wehinahpay Mountain Camp.</p>		
<p>Preferences for hire:</p>		
<p>Specific Responsibilities:</p>		
<p>The Program Director works closely with the Camp Director in giving leadership to the camp and its staff. Specific responsibilities include:</p> <ol style="list-style-type: none"> 1. Help promote camping opportunities. 2. Maintain appropriate records as necessary to meet Boy Scouts of America camping standards and to fulfill needs for council use. 3. To supervise program staff through the appropriate area directors and personnel. 4. To assist in employing the camp staff and carry out the staff-training program as developed. Be familiar with members of the staff and their problems through helpful supervision and personal conferences. 5. To evaluate staff members as requested and complete a written report on the work of the staff at the end of the season. 6. Interact with Scouts, leaders, and staff members to identify areas that require attention to maintain the delivery of quality programming. 7. To have a thorough knowledge of policies and procedures of the camp and council. 8. Be familiar with the requirements, needs, techniques, and information required for the delivery of quality programming in all of the areas of camp. 9. Supervise the operation of the program areas through the area directors and appropriate staff members. 10. Maintain high morale of the staff, inspire trust, recognize achievement, and make note of poor performance. Maintain constant touch with the camp operation through personal observation and frequent staff and leaders meetings. 11. Supervise and coordinate the Counselor in Training program, including assignment, evaluation, and recommendation for future employment. 12. Represent the program staff at all leaders meetings. 13. Coordinate camp-wide activities through area directors and appropriate staff members. 14. Develop opportunities for camp-wide competitions on all the levels of programming. 15. Recognize Scouts and individuals who have made special achievements during their stay at camp. 16. Supervise the staff and ensure that staff duties are carried out, as necessary. 17. Submit complete written inventories of all equipment and supplies for program areas at the close of camp along with a written report of recommendations prior to the end of camp. 18. All other duties as assigned. 		